



Date: _____

Dear Parent of _____,

The Building Evaluation Support Team (BEST) will be reviewing information to support your child's academic and educational progress, including the following:

- ☐ File review
- ☐ Woodcock Muñoz Language Survey
- ☐ Other ☐

We would also like to complete the following to provide further information for the team. Your consent is required for these additional items. Please remember that your consent is voluntary and you may revoke it at any time.

- ☐ Developmental History
- ☐ Observation(s)
- ☐ Other ☐

- ☐ I **GIVE** my permission for selected items to be completed.
- ☐ I **REFUSE** permission for selected items to be completed.

This information will be used to develop an individualized intervention to support your child's educational needs.

Parent/Guardian Signature

Date

Phone

If you have any questions regarding this consent form, please contact:

Name

Title

Phone

General

Assessments to gather information about the student's performance in school and other information relevant to the problem:

- ☐ **File Review:** An analysis of educationally relevant records available in the cumulative file, special education file, district databases, and/or teacher records. Records may include: attendance history, discipline history, vision and hearing screening results, district academic assessments, English language proficiency, statewide assessment tests, student response to academic or behavioral interventions, academic progress monitoring data, or teacher classroom data.
- ☐ **Observation(s):** Students are observed during instruction and at other times throughout the school day to determine their functioning in a typical school environment and/or the impact of behavior on school performance. Examples of behavior examined include off-task behavior, social behavior, disruptive behavior, following directions, and transitioning between activities. An observation's length depends upon its purpose, but commonly ranges from 10-60 minutes.
- ☐ **Developmental History:** Parent completes a form that gathers information about the student's early childhood health, development, family history, social behavior, and education.
- ☐ **Woodcock Muñoz Language Survey:** This survey provides a norm-referenced measure of reading, writing, listening, and comprehension. It features two English forms and one Spanish form.

IMPORTANT NOTICE REGARDING SPECIAL EDUCATION: Sometimes students experience substantial ongoing difficulties in school as the result of disabilities. If the school team or your child's teacher(s) have this concern, they will contact you to discuss it. If you are concerned that your child may have a disability and is in need of special education services, please contact the school principal.